

PROGRAMME

16 – 19 OCTOBER 2018, OUBAAI HOTEL, WESTERN CAPE PROVINCE

“20 years of honouring the past, advancing and shaping the future of municipal administrators”

TUESDAY, 16 OCTOBER 2018		
13:00 - 17:00		IMASA National Management Committee Meeting
WEDNESDAY, 17 OCTOBER 2018		
09:00 – 14:00		Registration
9:30 - 14:00		IMASA National Management Committee Meeting (Meeting will continue if required)
13:00 – 13:50		Coffee, Tea & Sandwiches
14:00 – 15:00		Annual General Meeting for IMASA members
15:00 – 15:30		Coffee & Tea
16:00 – 17:00		Annual General Meeting for IMASA members continued
19:00 – 24:00		Informal Function (Dress: Informal – Cash Bar)
THURSDAY, 18 OCTOBER 2018		
Programme Director: Adv Hanlie Linde		
08:00 – 09:00		Registration
09:00 – 10:00		Procession President & NMC Scripture Reading & Prayer National Anthem Welcome by Mayor Key note address: Edward Jantjies, Director: Corporate Services, Mossel Bay Municipality Announcements
10:00 – 10:20		Welcome and overview Chèrel Jansen Van Rensburg, President of IMASA
10:20 – 11:10		Social media conduct and the municipal employee Annalene De Beer, Director: Strategic and Corporate Services at Stellenbosch Municipality
11:10 – 11:30		Coffee and Tea
11:30 – 11:40		Lucky draw
11:40 – 12:10		Sharing a Best practice in International Partnering for achieving Sustainable Development Goals Hanlie Linde, Municipal Manager, Bergrivier Municipality
12:10 – 12:50		How to manage Incapacity and unauthorised absence in the workplace Annalene De Beer, Director: Strategic and Corporate Services, Stellenbosch Municipality

12:45 – 13:00		Lucky draw
13:00 – 14:00		Lunch
14:00 – 14:40		Legislative non-compliance - Isn't legislation the problem? Stephan Piek, Head of Unit: Legal Services Moses Kotane Local Municipality
14:40 – 14:55		Sponsor Presentation: Efficient Wealth
14:55 – 15:20		Coffee and Tea
15:20 – 16:00		Use of Records as evidence by decision makers in the Public Sector Nikiwe Momoti, Head Archives
16:00 – 16:10		Lucky draw
16:10 – 16:50		SOP's and the value it adds to performance in the workplace June Wirth ; Attie Butler, Performance Management Specialist, Ignite HRMConnect
19:00 – 24:00		Gala Dinner
FRIDAY, 19 OCTOBER 2018 Programme Director: Adv Hanlie Linde		
09:00 – 09:15		Announcements
09:15 – 09:55		Roadmap or pothole? Unpacking the Integrated Development Plan (IDP) Leon Fourie, IDP Manager, Swartland Municipality.
09:55 – 10:10		Sponsor Presentation - Innovation in a paperless world – Business Engineering
10:10 – 10:30		Coffee and Tea
10:30 – 10:40		Lucky draw
10:40 – 11:20		Impact of Ombudsing model at Local government level Mongezi Menye, City of Cape Town Municipal Ombudsman
11:20 – 11:35		Sponsor Presentation
11:35 – 11:45		Lucky draw
11:45 – 12:25		Individual Performance Management in the workplace. How to motivate staff at lower levels to perform without financial rewards/ incentives Dr Len Mortimer, Lecturer, School of Public Leadership, University of Stellenbosch
12:25 – 13:00		Closure/ Vote of Thanks/ Prize Draw
13:00 – 14:00		Lunch